



VENDOR APPLICATION  
 2884 GLADYS AVE, ABBOTSFORD, BC  
 FRIDAY NOVEMBER 16 | 6:00pm-9:00pm  
 SATURDAY NOVEMBER 17 | 9:30am-3:00pm

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

What category do your craft fair items fall under?

- |  |                                      |                                   |   |  |
|--|--------------------------------------|-----------------------------------|---|--|
| <input type="checkbox"/> Quilting      | <input type="checkbox"/> Clothing    | <input type="checkbox"/> Knitting | <input type="checkbox"/> Jewelry          | <input type="checkbox"/> Hair Products |
| <input type="checkbox"/> Bath and Body | <input type="checkbox"/> Paper Goods | <input type="checkbox"/> Photos   | <input type="checkbox"/> Ceramics/Pottery | <input type="checkbox"/> Books         |
| <input type="checkbox"/> Woodwork      | <input type="checkbox"/> Candles     | <input type="checkbox"/> Art      | <input type="checkbox"/> Food             | <input type="checkbox"/> Other         |

If you are a home based business representative (Tupperware, Avon etc.), please indicate which company: \_\_\_\_\_

*Only one representative per home based business will be allowed at the craft fair, first come first served.*

Tables are \$45.00 – please indicate number of tables desired: 1      2      (Please circle one)

*While we will do our best to fulfill requests for more than 1 table, we cannot guarantee availability. Refunds will be issued if necessary.*

Spots with power are an additional \$10.00, please indicate if you would like one: Y      N

*Power spots are first come, first served.*

Other information you feel we should know: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Date application received: \_\_\_\_\_ Table number: \_\_\_\_\_  
 Total Cost: \_\_\_\_\_ Payment received: \_\_\_\_\_

## Rules and Guidelines

1. Applications and payment are due to Christine Gross' mailbox or to the church office in person or by mail by October 28<sup>th</sup>, 2018. Cheques must be made payable to Gateway Community CRC. The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.
2. Successful registrants will be notified by November 4<sup>th</sup>, 2018.
3. The craft fair will be located in the lobby of Gateway Community CRC.
4. Each space will include one table and two chairs.
5. Set up begins at 3:30pm on Friday, November 16<sup>th</sup>. We request that vendors be set up and ready for the start of the craft fair at 6:00pm and stay open til 9:00pm.
6. Vendors must be at their table by 9:25am on Saturday, November 17<sup>th</sup>.
7. Tear down may begin at 2:50pm on Saturday and must be finished by 4:00pm. Before leaving, please ensure your table area is clean of trash.
8. Coffee will be provided for vendors.
9. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis.
10. Vendors may not extend their display table in front or beside, but may store items behind their tables.
11. Vendors are required to bring their own tablecloth for their table.
12. Vendors will be fully responsible for any loss or damage to their property by theft, fire, or casualty. Gateway Community CRC expressly disclaims any responsibility for same. Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. We are not responsible for any lost or stolen items. Please protect your valuables.
13. If you have any further questions, please contact Christine at [tistine@gmail.com](mailto:tistine@gmail.com)